

From: unionem@lsu.edu
Subject: 53783 - RHA Resgiving Confirmation, LSU Student Union Event Management
Date: November 9, 2022 at 2:06 PM
To: sbayer2@lsu.edu



You don't often get email from unionem@lsu.edu. [Learn why this is important](#)

Hello,

This is a reminder that your event has **not been submitted and approved via Tigerlink**. Please have approval by the deadline below in order to maintain your reservation. If approval has not been met by the deadline the reservation will be canceled and the space will be released. If you have submitted the event please contact either Campus Life or Greek Life (for Greek org events) to expedite the approval process.

Full approval needed by 9 a.m. Monday, 11/21!

Thank you so much for requesting space in the LSU Student Union! Your reservation is currently tentative. Please note the following:

Final Event Details: All final event details and any necessary approvals (TigerLink) are due by 9:00 a.m. two business days before your event. After this time, we will not be able to make any adjustments to your event. If the necessary approvals or final details are not received by this time, your reservation will be cancelled. The tentative reservation below serves as the document that must be uploaded on Tigerlink for approval.

PLEASE NOTE: This event must be submitted on TigerLink. Events need to be submitted for review in Tigerlink 10 days prior to your event to be approved by our deadline of 9 a.m. two business days before your event. Please contact Campus Life with any questions regarding submissions.
www.lsu.edu/tigerlink

Cancellation: If you need to cancel your meeting or event, the deadline to do so is 9:00 a.m. one business day before your event. Any cancellations after that time or no-shows will result in a cancellation fee.

If you have any questions, please do not hesitate to contact us. Geaux Tigers!

Reservation No: 53783
Customer: Residence Hall Association (RHA)

Summary of Bookings

Date	Start	End	Building	Room	Status
11/23/2022 Wed	5:00 PM	7:00 PM	LSU	Atchafalaya- 339	Tentative