

Fraternity/Sorority House Modification Request Form

Fencing and Staging Requirements

LSU is committed to promoting a safe and appropriate environment as part of its educational mission. For social events at fraternity or sorority houses where fencing and staging is required per PS-78, all requirements outlined below must be satisfied.

The Temporary Fencing and Staging Requirements for all events at on-campus fraternity or sorority houses on the Baton Rouge Campus are as follows for any event on campus:

Fencing

1. No homemade fencing systems, buckets, poles, visqueen, etc. are allowed. All existing material of this type must be removed from the premises by **September 1, 2019**
2. Allowed Fencing System:
 - a. 6 feet tall, 12 feet long chain-link panels with bases to allow for temporary installation can be rented from a local fence rental company (one is recommended below, others may be acceptable.) Installation instructions will be given at time of rental.
 - b. Fencing cannot be stored on site between events.
 - c. Self-supporting bases are required. No ground penetration of any kind is allowed.
 - d. Temporary fencing can be installed beginning at noon on the day preceding the event and must be taken down by no later than 6:00 pm on the day following the event.
3. Entrance and Exit points through the Fencing System:
 - a. Maximum person count per event is regulated by another document. For less than 480 people a minimum of two (2) 48" wide Access Points are required for exiting purposes.
 - b. If the event is approved for maximum attendance of 480 people or more, a minimum of three (3) 48" wide Access Points are required are required for exiting purposes.
 - c. Actual placement of Access Points are subject to review by the Fire Marshal, and adjustments required, if any, are the responsibility of the holders of the event.
 - d. Access Points can include an unlocked gate operable from inside of the enclosure or the free-swinging end of a longer panel.
 - e. All other security regulations regarding monitoring of the people count and movement in and out of the Access Points are to be followed.

Optional contact for Rental: National Construction Rentals 281-924-3743

4. Screening is not allowed. There shall be visibility through the fence.

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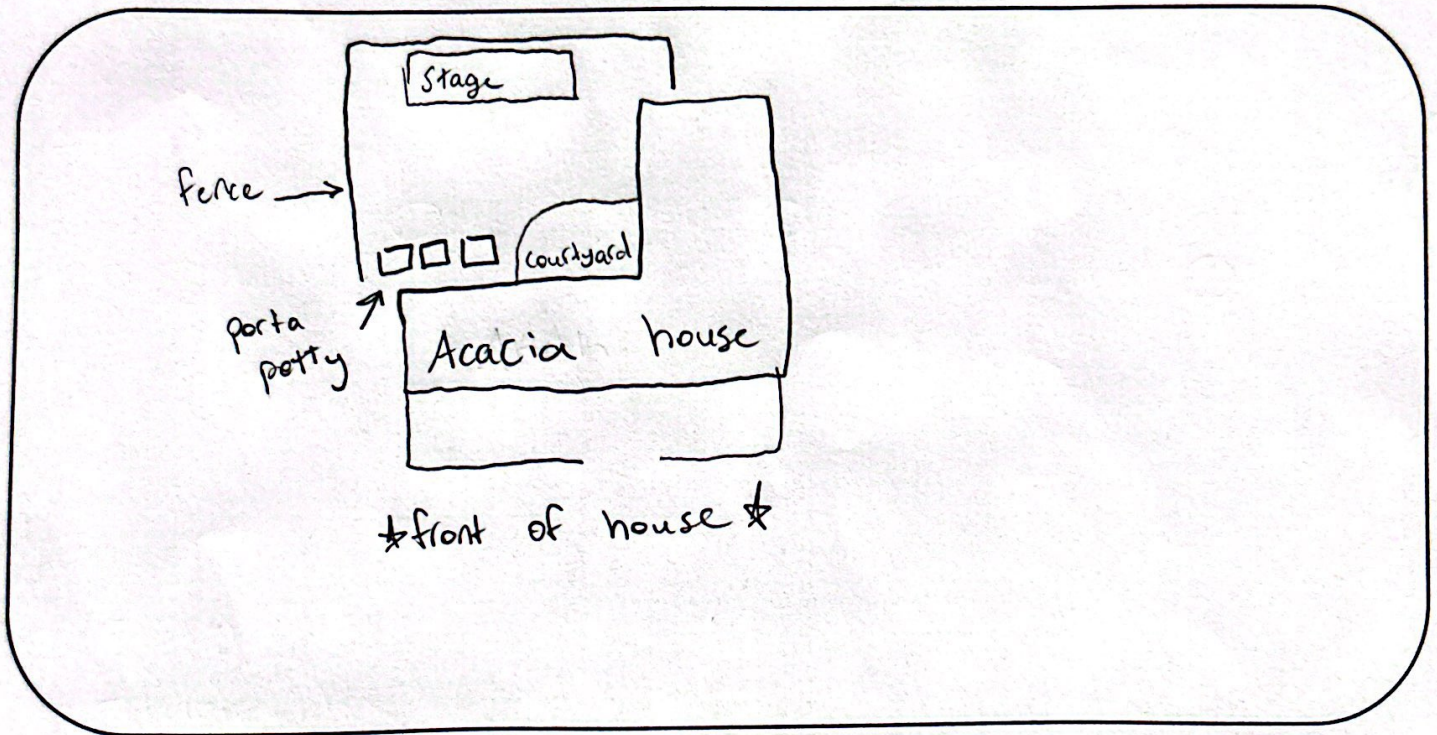
Stages:

1. No homemade stages are allowed. All existing material of this type must be removed from the premises by **September 1, 2019**.
2. Existing permanent structures must be tagged as properly inspected by a licensed structural engineer with written, stamped and signed certification submitted to Greek Life annually by no later than September 1 of the school year.
3. All temporary stages for events must be rented from and installed by an insured and bonded rental company with a minimum of \$1 million in liability. The contract with that company must be submitted with the request for the event.
4. Temporary stages can be installed beginning at Noon on the day preceding the event and must be taken down by no later than 6:00 pm on the day following the event.

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Please draw out an overhead view of what the property will look like with the set up (include the house in this depiction).



Approval:

Please note that the chapter may not begin set up for the event without receiving prior approval from Facility Services.

Date Form Approved: _____

Approved By: _____ (Facility Services Staff)

Date Form Approved: _____

Approved By: _____ (Facility Services Staff)

Comments:

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Event Information

Fraternity/Sorority Name: Acacia Fraternity

Title of Event: Wocka Flocha Party

Date of Event: 11-17-23 Location of Event: 3733 W Lakeshore Dr

Start Time: 8:00 (am/pm) End Time: 11:59 (am/pm) Date Set-Up Begins: 11-15-23

Site will be removed of any debris and materials by this Date: 11-18 Time: 11:59 (pm)

(Must be within 24 hours)

The following are disallowed: no sand, no plastic over the grounds (allowed on hard surfaces with clean up still expected within the PM-68)

Detailed Event Set-Up

Description of proposed grounds/house alterations for the event (include props, stages, fencing, etc.):

- Fencing will be put up in backyard
- Decorations will be put up inside
- stage will be setup by production company in backyard
- Porta potties in backyard

Contact Information:

Name: Joshua Brien Title/Position: Social Chair

Cell Phone: 504-616-2540 Email: jbrien1@lsu.edu

Advisor Name (Print): Terrance Ruona Advisor Signature: T. Ruona

President Name: (Print): Phil Melton President Signature: Phil Melton

By signing this form you are consenting to the approval of the set-up of this event. Failure to clean up the event or if damage to the area occurs, the chapter will be charged by Facility Services for clean up or repairs, and may result in forfeiture of approval for future events and a PS-68 violation.