

This is a record of what you have requested.  
This is not a tentative or confirmation email.  
A separate email will be sent once your request has been reviewed.  
Please allow up to 5 business days for processing.

## Requestor's Contact Information

<b>This request is being made on behalf of a:</b>	Student Organization
<b>Name of Organization or Department</b>	Injustice Reform at LSU
<b>Name of Requestor</b>	Bella Porche
<b>Email</b>	bporch8@lsu.edu
<b>Phone</b>	6614709728
<b>Faculty Advisor's Name</b>	Stephen Finley
<b>Faculty Advisor's Email</b>	scfinley@lsu.edu

## Room Request Information

<b>Name of Meeting/Event</b>	Let's get Active
<b>Building</b>	Dodson
<b>Dodson Room Number</b>	100
<b>Number of Rooms</b>	1
<b>Number of Seats per Room</b>	354
<b>Days of the Week</b>	Thursday
<b>Beginning Date</b>	Sep 24, 2025
<b>End Date</b>	Sep 24, 2025
<b>Beginning Time</b>	06:00 PM
<b>End Time</b>	08:00 PM

## Acknowledgement

**In all classroom spaces, sanitation stations and disinfecting wipes are in each room. Additionally, classrooms have been equipped with HEPA filtration systems, which should remain “ON” at all times. Removing disinfecting materials, altering the seating in any way, and/or unplugging/turning off the HEPA filtration system is considered vandalism of university property. If your group is found to violate this policy, you may be referred to the Office of Student Advocacy and Accountability and you will be banned from reserving classroom spaces for one calendar year.**

I have read and understand the statement regarding consequences for tampering with university property.

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**I am aware that no food or drink is allowed in any general purpose classroom. I understand that disregarding this rule may jeopardize future reservation requests.**

I am aware of the policy.

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**I understand that this submission is a request for space, but my above preference(s) may not be available. My reservation will only be guaranteed once I receive confirmation via email.**

I am aware of the policy.

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**I am aware that if my request is not submitted at least ten business days prior to the first meeting/event occurrence, the LSU Office of the University Registrar reserves the right to deny the request. I also understand that if my request is not for the current term, it will not be processed until the dates outlined on the OUR website.**

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I am aware of the policy.

**I authorize that all information provided on this form, including any and all personal, financial and academic data may be shared with the LSU Office of the University Registrar and appropriate partners to facilitate the process. This data will be securely retained indefinitely. To learn more about privacy at LSU, please visit [lsu.edu/privacy](https://lsu.edu/privacy)**

I authorize.

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